

Student ID # \_\_\_\_\_

**All notes in this packet should be for the paper associated with this ID#.**

## Partner Review Meetings

Please fill out the following forms when you meet with your writing partner(s) and submit it along with your paper. Feedback provided on these serves several purposes: (1) to help improve your writing throughout the process, (2) to keep you honest in your work and hopefully avoid a last-minute crunch, and (3) allow me to see the thought and work that you and your partners have put into your papers. This is part of your grade!

General theme and thesis:

Primary authors:

### Meeting #1

This first meeting should be simply to share your topics, discuss common ground, and begin working through ideas for a solid thesis. Your theses need not be the same or similar. **You will complete this form for yourself.**

Date: \_\_\_\_\_

Partner's initials: \_\_\_\_\_

Short summary of discussion:

My thesis statement:

Why is this topic important or interesting to me?

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How might I approach this paper? (What would an outline look like with some of the important details that I want to include?)

## Meeting #2

Prior to submitting a proofread and polished final paper or project, you should meet with your partner(s) to polish it. **At least one of your partners should complete this form. You may use the back if necessary.**

Date: \_\_\_\_\_

Partner's initials: \_\_\_\_\_

Does the paper have:

- |   |   |
|---|---|
| <input type="checkbox"/> Correct spelling and grammar   | <input type="checkbox"/> Sentences that make sense            |
| <input type="checkbox"/> Good, appropriate word choices | <input type="checkbox"/> A clear thesis and conclusion        |
| <input type="checkbox"/> An argument (and only one)     | <input type="checkbox"/> An objection                         |
| <input type="checkbox"/> Full, proper citations         | <input type="checkbox"/> Accurate representation of author(s) |

Is the paper clearly organized? What might improve it?

Does the paper regularly go back to the primary sources? Are there places that could use citations?

Other comments:

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## Partner Feedback

Grade your partner by circling the appropriate responses:

1. \_\_\_\_\_'s feedback has been

Extremely helpful      Helpful      Moderately helpful      Not very helpful      Unhelpful

2. My partner communicated well.      Yes      Neutral      No

3. My partner was prompt to and efficient at meetings.      Yes      Neutral      No

4. Other comments:

1. \_\_\_\_\_'s feedback has been

Extremely helpful      Helpful      Moderately helpful      Not very helpful      Unhelpful

2. My partner communicated well.      Yes      Neutral      No

3. My partner was prompt to and efficient at meetings.      Yes      Neutral      No

4. Other comments:

1. \_\_\_\_\_'s feedback has been

Extremely helpful      Helpful      Moderately helpful      Not very helpful      Unhelpful

2. My partner communicated well.      Yes      Neutral      No

3. My partner was prompt to and efficient at meetings.      Yes      Neutral      No

4. Other comments: